

Home-Start works with families in communities, supporting thousands of families and children to transform their lives. At Home-Start Birmingham Central And South-West we're now seeking a volunteer HR Consultant.

## **What will you be doing?**

At Home-Start Birmingham Central and South-West we are seeking a volunteer Consultant to contribute their HR expertise and experience to support the effective running and governance of the Scheme. The time commitment will be on an ad hoc, as and when needed, basis.

We're looking for an HR professional who can contribute to the board as a whole as well as provide strategic and operational HR advice and guidance.

As a volunteer HR Consultant, you will work with fellow trustees and the Scheme Manager, to advise on employment related issues, initiatives, interventions as well as HR related policies, procedures and practices.

The role will be responsible for:

- Providing appropriate support and advice to the Trustees and the Scheme Manager on HR issues;
- Advising on HR strategy, including the reward, recruitment, training and development of the Scheme's paid staff;
- Ensuring the board of trustees understands and fulfils its responsibilities in relation to HR; and
- Ensuring that HR activities and interventions are linked to the scheme's charitable objectives, are in line with its culture and fully comply with relevant employment legislation.

You will also play a vital role, along with the rest of the board of trustees, in developing our overall Scheme strategy and ensuring the ongoing good governance of the Scheme.

# What are we looking for?

## **Skills, Knowledge and Experience**

- Good generalist HR experience.
- Experience of advising and successfully influencing on HR matters.
- Good knowledge of employment law and its practical application.
- Knowledge of HR best practice.
- Ability to effectively and clearly communicate.
- Sound judgement and problem solving skills.
- Confidence to put forward ideas and suggestions and effectively and appropriately challenge.

# What difference will you make?

Your support as a volunteer HR Consultant will assist us in being able to continue to provide vital individual, non-judgemental, compassionate and confidential volunteer-led help and support to local families in Bartley Green, Edgbaston, Harborne, Ladywood, Soho and Quinton.

# What's in it for the volunteer?

You will have the opportunity to use your knowledge and expertise to influence the strategic HR management of the Scheme and allow the Scheme to continue to make a real difference to the lives of families and children in the local area.

You will have the opportunity to develop or enhance your strategic leadership skills by supporting in the development and implementation of the overall Scheme strategy, working alongside committed and professional trustees and staff.